

# Routine (Quarterly) Facility Inspection Report

Complete quarterly to inspect all areas where materials or activities are exposed to stormwater, and of all stormwater control measures. At least once each calendar year, the routine inspection shall be conducted during a period when stormwater discharge is occurring (utilize this form and the **Visual Inspection of Stormwater Discharge Report** for that inspection).

Facility Name or Address: \_\_\_\_\_

Date: \_\_\_\_\_ Time: \_\_\_\_\_

Type of Weather: \_\_\_\_\_ Temperature: \_\_\_\_\_

Have any previously unidentified discharges of pollution occurred since last inspection? Yes No

If yes, describe: \_\_\_\_\_

Are there any discharges occurring at the time of inspection? Yes No

If yes, describe location and source: \_\_\_\_\_

*The source of any non-stormwater discharge must be identified and eliminated as soon as possible (irrigation, water line break, water line flushing, other, or unknown).*

Stormwater Structures		Additional Comments
Are all inlets/drains free of debris?		
Basin/raingarden/swale in need of maintenance? (erosion, sediment build-up, invasive plants, etc.)		
Any control measures that need replacement?		
Vehicle & Equipment Maintenance/Storage Areas		Additional Comments
Are vehicles and equipment free of dirt and grease buildup?		
Are containers leaking any fluids?		
Are containers properly labeled?		
Are oily parts exposed to stormwater?		
Are storage areas clean of debris?		
Visible stains on pavement or ground?		
Materials Storage Areas		Additional Comments
Are recyclable materials accumulating?		
Are stored drums covered?		
Are loading/unloading areas clean?		
Are erodible materials under cover & contained?		

Is cover free from defects and leakage?		
Does cover adequately control runoff?		
<b>Dumpster Containment</b>		<b>Additional Comments</b>
Are dumpster lids closed or covered?		
Are dumpsters free from leakage?		
Is area around dumpsters clean?		
<b>Salt Storage (Loading) &amp; Brine Tanks</b>		<b>Additional Comments</b>
Is the loading area free of excess salt?		
Is salt adequately contained under roof, with no run-on and subsequent run-off?		
Any leaks/damaged observed?		
Secondary containment or in place around all liquid road treatment tanks (brine, etc)?		
<b>Fueling Areas</b>		<b>Additional Comments</b>
Is area under cover?		
Are secondary containment structures in place and in good condition?		
Spill kit and fire extinguisher in place?		
Any stains/leaks/damage observed?		
<b>Site Construction Activities</b>		<b>Additional Comments</b>
Are materials covered?		
Are erosion controls in place?		
Is construction debris/litter exposed to stormwater?		
<b>Other Observations, Comments or Recommended Actions</b>		
<i>(Include any incidents of failure to implement your SWPPP and any additional control measures needed)</i>		

Inspected by: \_\_\_\_\_

Signature: \_\_\_\_\_