



Education Intern

TITLE AND INTRODUCTION: The **Education Intern** is responsible for working closely with the Environmental Education Specialists and Education/Outreach Intern to assist with youth education programs and occasional weekend events. The position will work June – August 2023.

DUTIES AND RESPONSIBILITIES:

- Assist with youth education programming including: preparing materials, loading/unloading and setting up displays/program materials, providing assistance to education specialists and FSWCD during youth programs/public events and interacting with elementary and middle school aged students.
- Assist with community events on weekends including: loading/unloading and setting up displays, keeping track of visitor numbers and interacting with the public.
- Assist with Summer Educator Workshops including: prepping materials, organizing teacher resource bags, participating in all aspects of the teacher workshop both virtual and in-person.
- Assist with upkeep and maintenance of education models including: cleaning equipment, refilling containers, and making any necessary repairs.

QUALIFICATIONS:

- Demonstrate an appreciation for natural resource conservation.
- Demonstrate an interest in and experience working with elementary and middle school aged youth.
- Able to follow directions and positively respond to feedback.
- Able to secure transportation to and from work and events.
- Able to communicate effectively in both oral and written form.
- Able to learn and use popular computer software (including, but not limited to, MS Word and Excel).
- Able to lift 20 lbs.
- Be enrolled in grades 10-12 for the 2023-24 school year.

COMPENSATION AND BENEFITS:

Pay Grade 1: \$12.00/hr.

Part-time position (Approximately 20 hours/week)

Holiday and sick leave benefits, and Public Employees Retirement benefits.

Possible certification in various Environmental Education Curriculum which may include Project Learning Tree, Project WET, Project WILD

Camp Canopy Scholarship (optional) June 11-16, 2023

Opportunity to job shadow other professionals within the environmental field

APPLICATION:

- Application components must be complete and submitted by the application deadline **April 24, 2023**.
- A complete application includes the included form and three recommendation forms.
- Recommendation forms can be found [here](#). This form should be completed by three separate adults who are NOT related to the applicant (preferably teachers, scout leaders, coaches, etc.). These forms must also be submitted by **Monday, April 24, 2023**.
- Please complete the attached application form and send as an attachment via email to Amy Tressler: atressler@franklinswcd.org
- Interviews will take place in April/May 2023; Candidate will be selected in May 2023.

GENERAL INFORMATION:

First Name:	Last Name:		
Address:			
City:	State:	Zip:	
Phone/Cell Phone:	Email:		
Date of Birth:	Graduation Year:		

PARENT/GUARDIAN INFORMATION:

Parent/Guardian 1

First Name:	Last Name:		
Address:			
City:	State:	Zip:	
Phone/Cell Phone:	Email:		
Relationship:			

PARENT/GUARDIAN INFORMATION:

Parent/Guardian 2

First Name:	Last Name:		
Address:			
City:	State:	Zip:	
Phone/Cell Phone:	Email:		
Relationship:			

SUPPLEMENTAL QUESTIONS:

Please answer the following questions yourself so that we can learn more about you.

What interests you about working for Franklin Soil and Water Conservation District?

List three things you would like to gain from your internship position with Franklin Soil and Water Conservation District:

What are your extracurricular activities/hobbies/sports/volunteer activities?

Why should we choose you for the Education Intern position? What makes you stand out?

What would your best friend say is one of your best qualities? What would be one quality your best friend would suggest you need to improve?

Please share an example of a time/situation you weren't your best self or did something wrong. How did you handle it?

What is your proudest accomplishment thus far?

REFERENCE FORMS:

A complete application consists of this application and three recommendation forms completed by three separate adults, who are NOT related to the applicant (preferably teachers, scout leaders, coaches, etc.). Please [click here to access the Recommendation Form](#). Please email your completed application to [Amy Tressler](#). These forms must be completed by **April 24, 2023**.

AGREEMENT SECTION:

I agree that the attached documents have been read and the application has been completed thoroughly and truthfully. I confirm that I have completed this application myself.

I understand the application deadline is **April 24, 2023**. I understand a complete application packet includes this application and three [Recommendation Forms](#), completed by non-relatives.

I understand the application review begins in April and that qualifying candidates will be invited to interview.

Signature of Applicant: